



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

April 11, 2018

- Police Station Renovation
 - Punch list items to be completed using retainage withheld from Thames contract is in progress.
 - HVAC system items – work started on April 4; expected completion within 7-10 days.
- Upcoming Events
 - May 5 – Police Station Open House, 10am – 2pm
 - May 19 – Spring Concert featuring *The Sand Band*, 6pm – 9pm
- Spring Valley Spillway Project
 - Procurement Timeline Status
 - Current Advertisement April 1
 - Next Pre-bid meeting April 18, 2pm @ VH
 - Received the cost proposal from McGill Associates (Engineer) for bidding, construction administration, and geotechnical testing for the project. A budget amendment will be presented to Council at the regular April meeting to transfer funds from the Capital Reserve Major Repair Fund to the Spring Valley Spillway Capital Project.
- Carolina Water (CW)
 - The engineering for the water main replacement project on Pine Ridge Drive is ongoing. The estimated timeline for this project beginning is mid-Summer. We will share a definitive timeline with the residents upon receipt.
 - Received a letter (included in agenda packet) from McGill Associates on behalf of CW, in response to the questions posed by Council during a work session earlier this year. A representative from CW & McGill Associates will be at the regular April Council meeting to answer any follow-up questions.
- Public Works
 - Summerfield Playground (ongoing)



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- Construction and installation of playground equipment approximately 50% complete. BobK estimates a project completion timeline of 1-2 weeks, weather permitting.
- Fire & Police Station Parking Lot & Storm Water Improvements
 - Parking lot sealing was delayed due to weather and pollen. Hopefully, it will be completed next week, weather permitting.
- Town of Southern Pines (TSP)
 - US Postal Zip Code Boundary (same as provided at Council meeting)
 - Reagan Parsons (Town Manager) confirmed that they are finalizing the documents necessary to forward to the USPS for consideration. I have attached the map prepared by TSP for your reference.
 - Annexation Agreement
 - Linda & I met with TSP staff to develop a working draft of a map that would articulate the areas that a new annexation agreement would be applicable.
 - I anticipate having a draft annexation agreement and map available for Council review as soon as the regular May Council meeting.
- Administrative/Personnel Matters
 - Domic attending training at Atlantic Beach, NC on April 3 through 6.
 - During the month of March, all employees completed OSHA Back Injury Prevention training via the Target Solutions web-based training program. During the month of April, all employees will complete OSHA Alcohol-Free Workplace training.
 - Village Boards
 - Board of Adjustment
 - Recommendation to appoint J.T. Ledergerber to fill the vacancy on agenda for regular April meeting
 - Alternate Member from ETJ
 - Planning & Zoning Board



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- Alternate Member from ETJ
- Lakes & Watershed Board
 - Cardinal Lake Representative
 - Member-at-Large