



VILLAGE of WHISPERING PINES

MANAGER'S REPORT – MONTHLY

September 4, 2020

- Upcoming Events
 - Fire Rescue Department Open House – CANCELLED
 - Trick or Treat Drive Thru, October 31 - TENTATIVE
 - In lieu of our typical Halloween Party, we are considering a Trick or Treat Drive Thru. The logistics and feasibility of this event is being discussed and will be finalized in the next couple weeks.
- Upcoming Meetings
 - Monday, September 7, Labor Day Holiday – Village Hall Closed
 - Wednesday, September 9, Council Meeting, 6pm
 - Tuesday, September 15, Special Meeting for Sign Ordinance, 1pm
 - Tuesday, September 22, Open Space Utilization Committee, 3pm
 - Thursday, September 24, Council Work Session, 2pm
 - Wednesday, September 30, Planning & Zoning, 4:30pm
- Spring Valley Spillway – NO CHANGE
 - No change from our last update from the State (on June 26) that our “official” certificate to impound water is still a few more weeks away. The backlog is being attributed to the impact of COVID-19.
- Public Works
 - The final Bulky Item Pickup was completed on Monday, August 31.
- Coronavirus Response (COVID-19)
 - Executive Order No. (EO) 163 (also referred to as “Phase 2.5”) takes effect at 5pm Friday, September 4 and expires on Friday, October 2, at 5pm.
 - EO 163 permits playgrounds and basketballs courts to re-open; therefore, the restricted access outlined in the Village State of Emergency is no longer necessary. Public Works staff removed all yellow tape and signage on Friday afternoon.
 - The Village SoE is terminated effective 5pm, September 4.



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- Public Notice #10 & the SoE Termination were posted and publicized on September 2 with an effective date of 5pm on September 4.
- Fire Rescue Department
 - ISO Inspection (September 9)
 - The 3rd and final practice session for the fire scene set-up evolution required as part of the inspection and rating process is scheduled for September 8, which will include the participation of the Carthage FD.
 - The OSFM Ratings Inspector acknowledged receipt of our pre-survey packet and requested a couple additional documents, which have been submitted.
 - All full-time and part-time firefighters (not employed elsewhere as a full-time firefighter) completed their annual physical fitness screening.
- Capital Project Update
 - Cardinal Lake Dam maintenance/repair
 - The Village Engineer was notified by Dam Safety that their initial review of the plan looked good and formal approval was imminent.
 - Thagard Dam Repair Project
 - A draft Capital Project Budget Ordinance is included in your packet, which creates the Thagard Dam Repair/Maintenance project.
 - The Budget Ordinance will transfer \$50,000 from CRMRF to Thagard Dam project, which is consistent with the approved FY2020-21 CRMRF – 20-year Capital Improvement Program (CIP) timeline.
- Code Enforcement
 - The following is a summary of code enforcement activities for the the month of August.

<u>Violation</u>	<u>#</u>
• Boat	2
• Commercial Vehicle	1
• Trailer	7



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• Travel Trailers	4
• Yard Nuisance	8
• Other	<u>2</u>
• TOTAL VIOLATIONS	8

- Boat Storage
 - There are 40 slots assigned of the 58 storage slots available.
- Administrative/Personnel Matters
 - Police Department Staffing
 - Experienced new officer (Daniel Ritter) has completed field training.
 - Inexperienced new officer (Dakota Pratt) has approximately 6-weeks of field training remaining.
 - A prospective new police officer (no experience) to fill the vacant position was interviewed on Thursday.
 - One officer remains off-duty with a non-job-related illness. He is scheduled for a fit for duty exam later this month.
 - I recently learned of some resident's perception that police patrols/visibility has diminished. I understand the perception; but the reality is our on-duty police staffing levels and patrols have not changed despite being down 2-3 officers over the last 6 months. This has been accomplished with very minimal overtime expenditures coupled with our Police Chief & Lieutenant performing the patrol responsibilities by covering patrol shifts, including nights, weekends, and/or holidays. However, the perception of the diminished visibility of marked patrol cars is understandable; but, can be attributed to the Police Chief & Lieutenant performing the patrol function in their unmarked vehicles.
 - Budget Transfer #1 is attached for your information only. As are reminder, at the July 30 Work Session, Council agreed by consensus that a transfer from Contingency was acceptable to cover this unforeseen expenditure.



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- Rescue Squad/Community Building Property – see attached memo.
- Geneser lawsuit ref: Hummingbird Lane Update – the Village Attorney provided an update during the closed session last week.
- Batchelor lawsuit ref: Hummingbird Lane Update – the Village Attorney provided an update during the closed session last week.
- The September & October Village Schedule, Event, & Meeting Calendar is attached.



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This is being provided for informational purposes only. No Council action required.

Village of Whispering Pines

Whispering Pines, NC

Budget Transfer #1 for FY 2020-2021

Section 1. To amend the General Fund, the budget is changed as follows:

		<u>Debit</u>	<u>Credit</u>
10-220-5115	Financial Reporting Services	\$4,500	
10-990-9990	Contingency		\$4,500

Section 2. This budget transfer will budget funds to engage Lloyd B. McConnell, CPA, to prepare the Village of Whispering Pines' financial statements. These financial statements are an essential component to the Comprehensive Annual Financial Report which is generated each fiscal year end and is submitted to the Local Government Commission (LGC) for review and approval. It does not change the overall total of the General Fund budget.

Transferred by Rich Lambdin, Village Manager, per authority of the adopted budget ordinance for FY 2020-2021.

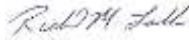
September 1, 2020



MEMORANDUM

September 4, 2020

To: Village Council

From: Rich Lambdin, Village Manager 

Ref: Rescue Squad/Community Building Property

The topic of selling or subdividing the property that includes the Rescue Squad Building and the Community Building has come up several times over the last couple years. During the budget development process, when reviewing our Facilities Master Plan, the consensus was the Village wanted to continue to operate the existing Community Building until such a time as a new building can be constructed. Therefore, selling the entire property is not conducive to that objective.

With regards to the Rescue Squad Building, we have received several informal inquiries regarding selling that building by itself, which would require the property be subdivided. To this point, it has been unclear as to whether that property can be subdivided.

The purpose of this memo is to inform you that North Carolina General Statute § 160A-376 does NOT permit that property to be subdivided. Therefore, any further discussion regarding the possibility of subdividing this parcel or entertaining offers to purchase just the Rescue Squad Building are pointless.