



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

September 12, 2018

- Upcoming Events
 - Volunteer Appreciation
 - Our annual volunteer appreciation event has been scheduled for Friday, October 12, 3:30 – 5:30pm, at Thagard Park.
 - Fire Rescue Department Public Safety Open House
 - Saturday, October 13, 10:00am – 2:00pm
 - Fall-O-Ween Fest
 - Saturday, October 27, in front of Police Station
 - Halloween Party, 4:00 pm - 5:30pm
 - Fall Concert, 6pm-9pm, featuring *The Extraordinaires*.
 - Holiday Tree Lighting – Saturday, December 8, 5-7pm
 - Preceding the Tree Lighting, the WPF RD will lead the Santa Parade through the Village beginning at 1pm.
- Spring Valley Spillway Project
 - During the Council Work Session on August 30, two funding options to move the project forward were presented:
 1. Cash on Hand. Use a combination of Capital Reserve monies available today and a portion of the funds available in our General Fund balance.
 2. Financing. Requires a veritical project, specifically, the renovation of the existing fire station. Use a combination of Capital Reserve monies available today, a portion of the funds available in our General Fund balance, and financing the balance of the two projects combined.
 - The regular September Council meeting will include an agenda item for Council to consider which funding option to move forward.
- Carolina Water (CW)
 - Pine Ridge Drive water main replacement (Phase 1)



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- The installation of the last group of water meters has received approval from the State and is will be completed next week.
- BobK & I will meet with CWS in the near future to review outstanding issues such as: permanent driveway repairs, cleaning, beuatification and other punch list items.
- Thirteen (13) hydrants have been installed; however, will not be operational until the water line installation and all testing is completed.
- The storm water management improvements in the vicinity of 176 Pine Ridge Drive were started, with the installation of a new storm drain box and the replacement of a 6" discharge pipe with a new 12" pipe. The concrete valley curb is planned for the middle of the week. The Village collaborated with the Engineeer and the contractor to design storm water features that would improve what was in place (asphalt curbing with an undersized storm drain). Since the contractor was only responisble for replacing the existing features, the Village will absorb a small portion of the overall improvements.
- Concrete driveways that were cut as part of the installation will be repaired with new concrete during the middle of the week.
- The new booster pump at the water tower is complete with the exception of some landscaping and beautification of the site that will be completed in the near future.
- Fire Rescue Department
 - Replacement of Fire Engine 512
 - We have successfully joined the HGACBuy program, which is a nationwide, government procurement service designed to make governemntal procurement more efficient. Joining the program is a requirement for us to receive the best pricing proposal from the fire truck manufacturer. Cindy and I are scheudled to complete an End User Orientation on October 3rd.



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- We anticipate receiving detailed plans (compartment configurations) and a formal pricing proposal by the middle of September.
- Target date for presenting purchase proposal to Council is October 2018.
- Moore County Water Rescue Team Training
 - On September 12 & 14, from 8am – 1pm, the Moore County Water Rescue Team (includes select WPF RD personnel) will be conducting training evolutions at Thagard Park and in Thagard Lake.
- Fitness Screening
 - All full- and part-time employees completed their annual fitness screenings last week. In addition to being deemed operationally fit for full-duty, each employee will receive a comprehensive report on the results of their exam and suggestions for improving overall health and fitness.
- Storm Water Management
 - As a follow-up to the August Council work session:
 - BobK is exploring options for potential storm water improvements on Lakeview Drive in the vicinity of Dogwood Place.
 - Linda is exploring options and language that would make storm water requirements more stringent than state standards.
 - The objective is to have the options identified by BobK & Linda available for Council review at the regular October Council meeting.
- Public Works
 - Road Improvements
 - Princess Gate Drive – BobK is working with contractor to schedule asphalt resurfacing.
 - Inspection



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- On August 28, the NC Department of Agriculture and Consumer Services conducted a random Pesticide Storage Inspection and we were found to be in compliance with no violations.
- 74 Pine Lake Drive
 - Linda has confirmed that an estate has been opened, which will allow probate to move forward and permit the executor to sell the property. The executor has verbally indicated that he has a buyer; however, we are unable to confirm. Since there is no guarantee that a sale will occur within a reasonable timeframe, a budget ordinance amendment for demolition and hazard mitigation (mold and possibly asbestos) is included as an agenda item for Council consideration.
- Finance
 - New Finance Software
 - Edmunds has completed their review of our proposed new chart of accounts and provided very positive feedback.
 - Audit
 - The audit is approximately 95% complete and the process of creating the Comprehensive Annual Financial Report (CAFR) has begun.
- Administrative/Personnel Matters
 - Domonic will be out of town attending training in Blowing Rock, NC on September 9 through 12.
 - An annual review of the Village Emergency Operations Plan was conducted by Village staff on Thursday. The plan has been updated and a Resolution describing the changes is included as an agenda item for Council consideration.
 - Village Boards (vacancies)
 - Planning & Zoning Board
 - Regular Village Member*
 - Alternate Village Member



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- Alternate ETJ Member
- Multiple volunteer applications have been received for the Village positions. *The P & Z Board has recommended the reappointment of Mike Boyle as a Village Member.
- Board of Adjustment
 - Regular Village Member
 - Alternate ETJ Member
 - Multiple volunteer applications have been received for the Village position.
- Lakes & Watershed Board
 - Cardinal Lake Representative
 - One volunteer application has been received for this position.