



VILLAGE of WHISPERING PINES

MANAGER'S REPORT – MONTHLY

November 8, 2019

- Upcoming Events
 - Veteran's Day, November 11 – Village Hall Closed
 - Thanksgiving, November 28 & 29 – Village Hall Closed
 - Santa Parade, Saturday, December 7, 1pm
 - Christmas Tree Lighting @ Police Station, Saturday December 7, 5pm
- Spring Valley Dam Spillway Project
 - The box culvert installation was completed on November 7. (200-ton crane pictured)
 - Installation of the gabions (wirework containers to be filled with large rocks) is approximately 75% complete.
 - 25 stumps remain to be removed from dam.
 - The project remains on schedule with an estimated completion date of late December.
- Fire Station Renovation/Addition Project
 - Work Progress
 - Drywall finishing in the addition & Alternate #1 completed
 - Fire sprinkler system water line installation between building and water meter completed
 - Sprinkler system installation in addition and Alternate #1 completed
 - Cable TV and telephone line installation completed
 - Concrete floor preparation in apparatus bay addition completed
 - Apparatus bay door installation for addition in progress (95%)
 - Personnel locker installation in progress (95%)





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- Epoxy floor installation in original bays (80%)
- Flat roof between addition & Alternate #1 in progress (75%)
- HVAC system installation in addition & Alternate in progress (50%)
- Exterior brick on addition & Alternate #1 in progress (25%)
- Epoxy floor installation in addition and boat storage bay (25%)
- Scheduled Work (next week unless otherwise noted)
 - Interior painting of Alternate #1
 - Internet hook-up
- Alexa, Colin and I attended a meeting on Wednesday with our architect and civil engineer to discuss the design/specifications of the potential changes to the fire suppression line. The civil engineer will provide a specification, which we will forward to CWS for review and approval. Concurrently, we will share the specification with our GC and another contractor to obtain an updated cost proposal.
 - Ideally, we will have an updated change order cost for Council consideration at the regular meeting. If not a special meeting may be necessary later this month
- Alexa, Colin and I attended a meeting on Friday with our architect, GC, electrician (GC subcontractor), electrical engineer and our generator technician regarding the capability of the existing generator to power both the fire station and the police station. A solution was identified that may result in a minimal change order.
- Personnel resumed day-to-day operations within the original building on Thursday.
- The water and electric for the temporary fire station (trailer) have been scheduled for disconnection Wednesday/Thursday, and the trailer was removed on Friday.
- Fire Rescue Department (FRD)



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- On Saturday, November 2, completed our semi-annual Smoke Alarm Campaign in conjunction with daylight savings time. The area of focus was Birdie Drive & Birdie Place.
- Public Works (PW)
 - Completed the demolition of the concrete curbing around Lucy's Dream Park (next to Village Hall). Curbing will be reinstalled as part of the Memorial Causeway asphalt resurfacing once the spillway project is completed.
 - Completed the disconnection of the plumbing to the FRD temporary trailer.
- Storm Water Management
 - The new asphalt for the parking and drainage at the 58 Lakeview Drive property has been completed. There was extra asphalt which enabled an asphalt walkway to be installed in the park that leads toward the lake. Striping of the asphalt will be completed in the next week or so.
 - S. Lakeshore Drive (at Fairway Drive) Culvert – Village Engineer anticipates having the design/specification completed and available to forward to Haren Construction by November 13.
- Code Enforcement
 - The following is a summary of code enforcement activities performed by Robin during the month of October.

▪ <u>Violation</u>	<u>#</u>
▪ Boat	9
▪ Recycling	46
▪ Signs	1
▪ Trailers	17
▪ Trash cans	20
▪ Travel trailer	6
▪ Yard nuisance	4
▪ Other	<u>4</u>
▪ TOTAL VIOLATIONS	107



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- Ordinance Violations w/ Golf Cart
 - Enforcement Activities – Police Department ramped up efforts in problem areas and contacted several specific suspected violators to put them on notice.
 - Signage – Public Works is posting signs on both sides of Blue Lake Dam and the entrances to the walking trail between Hammerstone Circle and Banning Drive that runs behind Blue Lake.
 - Ordinance Update – Linda is working on updating the ordinance to ensure the definition of motorized vehicles is consistent with the general statute.
- Boats in the Parks
 - Boats remaining as of November 1 deadline: 46
 - Registered owners have been notified via letter of December 1 removal deadline.
 - Boats remaining in parks after December 1 deadline will be removed
 - Lakes & Watershed will discuss issue in January
 - Staff will present recommendation at work session in February
- Administrative/Personnel Matters
 - The election was conducted at the fire rescue station without any issues.
 - The November & December Village Schedule, Event, & Meeting Calendar is attached.
 - Boat Stickers
 - Issued year-to-date – 1188
 - Compared to same time 3-years ago – 1076