



VILLAGE of WHISPERING PINES

MANAGER'S REPORT – MONTHLY

March 6, 2020

- Upcoming Events
 - March 14, ShamRock N Roll Road Race
 - March 20, Arbor Day Event @ Summerfield Park, 4pm
- Spring Valley Dam Spillway Project
 - The Village Engineer and the General Contractor (GC) determined the best course of action was to remove the materials directly above the concrete spillway and replace with dry material.
 - In lieu of remobilizing equipment and to expedite the completion of the project, the GC agreed to utilize a local contractor (Canady) to complete the removal of existing materials, backfilling and compacting new/dry materials.
 - Canady has completed the above work. The Village Engineer will be coordinating with a soil engineer to test compaction prior to the asphalt resurfacing.
 - In the interim, Memorial Causeway will remain closed.
 - The final grading and seeding of the base of the dam was completed by the GC this week.
- Public Works
 - The beautification and improvements associated with Memorial Causeway have begun and will continue as weather permits.
 - In anticipation of the ShamRock Road Race, PW staff is focusing on sprucing up the areas around the police station and the running routes.
 - Completed the stormwater improvements at 8 Dogwood Place (off of Lakeview Drive). This location is the source of the stormwater that is being redirected through the park at 57 Lakeview Drive.



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- Lakeview Drive Bridge Project
 - The informal (not required by general statute) bid process has begun with the project advertisement.
 - 3/3/20 Pre-bid meeting, 10am @ Village Hall
 - The pre-bid was well attended, giving us optimism that we will receive multiple bids.
 - 3/17/20 Private Bid Opening, 10am @ Village Hall
 - 3/26/20 Brief Council on bids & recommendation at Work Session
 - 4/8/20 Council considers budget amendment & contract award
 - April 2020 Village award contracts
 - May 2020 Project begins

- Code Enforcement

- The following is a summary of code enforcement activities for the month of February.

<u>Violation</u>	<u>#</u>
▪ Basketball Goal	1
▪ Boat	3
▪ Box/House Numbers	1
▪ Property Nuisance	1
▪ Trailers	22
▪ Travel Trailer	2
▪ Yard Nuisance	1
▪ Other	<u>6</u>
▪ TOTAL VIOLATIONS	37

- We have publicized our new feature within our CitizenServe code enforcement software, which allows residents to report a code enforcement concern online.



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- Carolina Water (CW)
 - The replacement of the water main along Rays Bridge Road in the vicinity of the bridge is in progress and expected to take 3 weeks to complete.
 - This section was damaged during the hurricane a couple years ago.
 - This repair will re-connect the loop between Lakeview Drive and the water main along Rays Bridge Road, which will improve the overall water main system and increase fire flow.
 - There are no road closures and only one (1) home will be affected.
 - Confirmed with the CW Director of Operations that CW is interested in renewing their lease of office space within the old rescue squad building. This topic will be on the agenda for the March work session.
- Niagara Carthage Road
 - The NC Department of Transportation (DOT) completed improvements along Niagara Carthage Road across from Pine Lake Dam. The improvements are designed to improve stormwater management and erosion control. BobK will monitor the impact of the improvements and follow-up with NCDOT as needed.
- Community Emergency Response Team (CERT)
 - An organizational meeting was held on Monday with the prospective CERT members. The County Emergency Manager provided an overview of the program and facilitated the meeting.
 - The CERT training program will begin on Monday, March 30, and run for eight (8) consecutive Mondays from 6pm-9pm.
 - The CERT program and training opportunity will be publicized in the Village newsletter and social media.





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- Administrative/Personnel Matters
 - 370 Queens Cove Way
 - The County Building Inspector has determined that the owner is required to have a certified engineer conduct a structural analysis prior to the County issuing any building permits.
 - The deadline for the owner to obtain building permits to execute repairs is March 28. If permits are not obtained, the Village will proceed under the minimum housing code ordinance. Staff will provide a timeline for further action at the March work session.
 - Geneser lawsuit ref: Hummingbird Lane (update) - The Village Attorney intends to provide recommendations to Council by March 10 and meet with Council in a closed session on March 11.
 - Batchelor lawsuit ref: Hummingbird Lane – received a special proceeding summons for a petition on March 5, which names the Village as a Respondent. A copy of the petition was forwarded to the Village Attorney via email (Council copied).
 - The FY2020 Budget Message & Ordinance as well as our last six (6) Quarterly Financial Statements have been posted on the website.
 - Senior Police Officer Christian McNeill has submitted a letter of resignation, effective March 26. He has accepted a position with the Sheriff's Office.
 - Police Department is moving forward with the process to fill the two (2) vacancies (Christian & Domonic).
 - Domonic Retirement reception
 - Wednesday, March 25, 3pm-5pm, at CCWP
 - Domonic's last day will be Tuesday, March 31
 - Police Chief Introduction
 - Jason Graham will be introduced as the new Police Chief at the regular Council meeting on April 8.
 - The March & April Village Schedule, Event, & Meeting Calendar is attached.