



VILLAGE of WHISPERING PINES

MANAGER'S REPORT – MONTHLY

June 12, 2019

- Upcoming Events
 - Spring Concert, Saturday, June 15
 - July 4th Parade, Thursday, July 4, 2pm – HOLIDAY (Village Hall Closed)
- Spring Valley Dam Spillway Project (NO CHANGE)
 - On May 22, the Project Manager for the general contractor stopped by while he was in the area meeting with a local subcontractor they are considering for use on our project. During that meeting, he confirmed that our tentative timeline below is still on target and will notify me of any changes.
 - Updated tentative project timeline (NO CHANGE)
 - Mobilization/Road Closure – early July (after 4th)
 - Memorial Causeway will be closed at this time
 - I will make notification to Moore County Public Safety & Moore County Schools
 - Lake drawdown to begin – early August
 - Drawdown approximately two weeks, weather dependent
 - Project duration – 6 months
 - Estimated substantial completion – end of December
 - Contract completion – early February
 - With the lake drawdown likely to begin in the next couple months, we have reached out to Seven Lakes Marine to facilitate their assistance to Spring Valley Lake residents with relocating their boat during the drawdown.
 - To-date, 13 residents have contacted Village Hall about using this service.
 - A project kick-off meeting is tentatively scheduled for June 25, during which the following items will be discussed.
 - Introduction of Project Superintendent
 - Review and confirm project timeline, benchmarks, completion



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- Fire Station Renovation/Addition Project
 - GC awaiting building permit from Moore County. The architect and GC are working with the fire alarm system design team to address the comments received from the Fire Marshal.
 - The sprinkler design plans were completed last week and will be submitted for permit review by June 10.
 - The fire alarm plan revisions have also been completed and will be submitted for review.
 - Upon review and approval of the Fire Marshal of these two items, the GC will be able to obtain the building permit.
 - The GCs civil engineer completed the grading plan last week to address storm water in the rear of the fire station.
 - A Notice to Proceed with construction will be issued as soon as the GC receives the building permit from the County. The official contract/project start date will be the next calendar day.
 - Work completed to-date
 - Demolition is complete with the exception of the exterior brick facade.
 - Project timeline (tentative, and some components may overlap)
 - The metal for the building addition is scheduled to arrive on June 10.
 - Construction of addition – July/August/September
 - Construction of Alternate #1 – August/Setember/October
- Land Acquisition
 - Property #3 – On June 3, the Village Attorney emailed a draft purchase contract to the Seller's Attorney requesting the purchase contract be signed and returned to the Village by June 10.
 - Property #4 (NO CHANGE) – The Attorney representing the Owner(s) has notified the Village Attorney that she will be asking the Owner(s) to reply to our offer to purchase the land for the cost of the taxes owed or counter with an asking price. The current taxes owed are \$2,478.36.



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- Storm Water Management
 - Spearhead Drive Retention Ponds
 - BobK is developing an implementation plan.
 - Deepen pond on right (large pond) (4' deeper)
 - Work began on last week and is on-going.
 - Project completion goal is by the end of June
 - Add pond on Village triangle (6-7' deep) (Spearhead & Hardee)
 - This component is a little more in depth than originally thought and may require the assistance of a contractor to perform some of the work. BobK is exploring options.
 - Lakeview Drive near Dogwood Place
 - The Dogwood Place and Lakeview Drive parcels have been acquired. A budget amendment will be presented to Council for the cost of clearing the two parcels as needed to facilitate the storm water improvements previously discussed as well as to accommodate additional parking at the 57 Lakeview Drive Park.
 - BobK is developing a plan for the scope and materials needed to complete the project.
- Public Works (PW)
 - Lake Spraying
 - The second of three lake sprayings have been scheduled for the week of June 24, weather permitting.
 - Mosquito Abatement
 - 92 mosquito packs have been issued to residents.
 - Completed improvements to the area around the Village concert stage.
 - BobK is exploring using dye to address the different rock colors at the base of Pine Lake dam.
- Village Events (No Change)
 - Spring Concert – Saturday, June 15



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- Assignments for Spring Concert have been confirmed
- 4th of July Parade & Ice Cream Social
 - Assignments are in progress
- Fall Concert
 - Working on booking a band and choosing date (3rd weekend of September is target date, contingent upon band availability)
- Lakeview Drive Bridge
 - A copy of the design plans are included in your packet. The Village Engineer will attend the regular Council meeting on June 12 to answer any questions regarding the bridge design. The next step in the process is obtaining the required permits.
 - Permitting is expected to take 60-90 days. Permitting will require DEQ and the Army Corps of Engineers.
 - Project will not require formal bidding. Therefore, once the design plans are completed and permit approval is imminent, we will solicit cost proposals from qualified contractors.
- Police Department
 - Conducted a survey of all Village intersections and streets to identify visual obstructions (shrubs, trees, branches, etc.) in the Village right-of-way. The results of that survey have been forwarded to BobK, who will take action as soon as possible to remove the obstructions.
- Air Force Training
 - On June 27, at 1pm, the Air Force will conduct military training on Thagard Lake. The training will consist of 2 passes with 20-25 jumpers parachuting into Thagard Lake. Several support boats will be deployed to assist jumpers with parachute collection.
- Administrative/Personnel Matters



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- Tim Dziok (Fire Rescue Department) and his wife Stephanie welcomed the birth of their son (Oliver) on June 4. Although a month early, both mom and son are doing well.
- Domonic will be out of the office on vacation June 6 through 10
- BobK will be out of the office on vacation on June 6 through 9.
- Linda will be out of the office on vacation June 14 through 23.
- Boat Stickers
 - Issued year-to-date – 1072
 - Compared to same time 3-years ago – 935
- Village Boards (vacancies)
 - Planning & Zoning
 - Alternate ETJ Member
 - Lakes Board
 - Blue Lake Rep
 - Board of Adjustment
 - Village Member
 - Alternate ETJ Member