



VILLAGE of WHISPERING PINES

MANAGER'S REPORT – MONTHLY

July 9, 2021

- Upcoming Events
 - October 2, Fall Concert & Fireworks, 6:30pm – 8:30pm
 - Food trucks, beer, wine, and video game truck
- Upcoming Meetings
 - Wednesday, July 14, Council Meeting, 6pm
 - Monday, July 26, Lakes & Watershed, 6:30pm
 - Wednesday, July 28, Planning & Zoning, 4:30pm
 - Thursday, July 29, Council Work Session, 2pm
- Capital Project Update
 - Thagard Dam Repair Maintenance – NO CHANGE
 - I received an update from the Village Engineer on April 15 that we are number 5 in the que for review.
 - Lakeview Drive Bridge
 - We anticipate receiving an updated project timeline during our next progress meeting scheduled for Tuesday (postponed from last week).
 - 10 Hardee Lane Park
 - Received notification from our engineering consultants that they are finalizing their cost proposals for the design/engineering phase, which we will execute upon receipt with the funds (\$38,200) approved for engineering in the capital project.
 - The tentative timeline for completion of the design, engineering, and permitting is the end of the year.
- Fire Rescue Department
 - Based on the forecast for Tropical Storm Elsa, upstaffed station all day Thursday. Responded to one (1) storm related call, and three (3) medical calls that day.



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- Considering the weather forecast (Tropical Storm Elsa) the fire apparatus was returned to the bays on July 7, which is still twice the length of time the general contractor stated was necessary for curing. The repaired areas are now covered under warranty for 1-year.
- Code Enforcement
 - The following is a summary of code enforcement activities for the month of June.

<u>Violation</u>	<u>#</u>
• Boat	4
• Commercial vehicle	1
• Fence	2
• Pool	2
• Property nuisance	1
• Signs	1
• Trailer	11
• Trash	2
• Travel trailer	5
• Yard nuisance	6
• Other	<u>4</u>
• TOTAL VIOLATIONS	39

- Village staff met with CWS last week to review their sketch plan of the proposed water infiltration building at the Rays Bridge Road property as well as landscape buffering/screening. This is an agenda item (attached) for review at the regular July Council meeting.

- Public Works
 - The new water bounce pad was deployed on June 30 at the 57 Lakeview Drive Swim Park.





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- The 2nd lake spraying was completed the last week of June. The 3rd and final lake spraying is scheduled for the first half of August.
- The repair, resurfacing, and restriping of Sandpiper Drive was completed in June.
- Staff conducted a proactive sweep of the Village to ensure all stormwater pipes were clear in advance of Tropical Storm Elsa arrival on Thursday.
- American Rescue Plan (ARP) – NO CHANGE
 - On June 23, we received official notification from the US Department of Treasury that the Village will receive \$1,083,252.61 in ARP recovery funds. We will receive the funds in two disbursements with the first one (\$541,626.31) expected in the next few weeks and the second one within 12 months of the first.
 - Staff will provide a brief overview to Council at the July work session that will include the permissible expenditures we believe will offer the Village the best opportunity to use all the funds.
- Administrative/Personnel Matters
 - The revisions for all departmental policies and procedures for reporting injuries have been updated to incorporate the procedures outlined in the new Administrative Procedure 4-4, Workers Compensation.
 - Permits issued (2021 season YTD)
 - Boats – 953
 - Golf carts – 219
 - Boat storage slots available – 12 (out of 81)
 - Committee Vacancies
 - Lakes Watershed Board (LWB)
 - One (1) vacancy - Whisper Lake Rep
 - Linda has received two (2) applications that will be presented to Council for consideration at the regular July meeting.



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- Tree Board
 - Chairman (2-year term) position available for appointment in September.
- Planning and Zoning Board
 - Village member (3-year term) position available for appointment in September.
- Probationary Police Officer Matthew Thomas began his first day of employment on July 6, 2021. This hiring brings the PD to full staff.
- Police Officer Corey Wilson successfully completed his probationary period, effective July 4, 2021.
- Vacant Positions
 - Public Works Department
 - Staff interviewed five (5) personnel for the Assistant Public Works Director position on Thursday. Staff is considering the best person for the position and will move forward accordingly.
 - Staff interviewed an applicant for the position of Public Works Specialist and extended a job offer to the applicant.
- Geneser lawsuit ref: Hummingbird Lane Update – NO CHANGE
- Batchelor lawsuit ref: Hummingbird Lane Update – scheduled for Superior Court the week of August 9 (date/time to be determined). NO CHANGE
- Cirillo Employment Claim – NO CHANGE
- The July & August Village Schedule, Event, & Meeting Calendar is attached.