



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

January 9, 2019

- Upcoming Events
 - Village Hall will be closed for Martin Luther King Day , January 21
- Spring Valley Dam Spillway/Fire Station Renovation Projects
 - The procurement timeline for both projects is listed below. Spillway bid meetings will be at Village Hall and the fire station bid meetings will be at the fire station.
 - December 16, 2018 Advertised for bid
 - January 3, 2019, 2pm Pre-bid meeting for Spring Valley
 - No contractors attended the pre-bid meeting.
 - January 7, 10am Pre-bid meeting for Fire Station
 - January 17 Bid openings
 - January/February Requests for proposal for financing
 - February 13 (Council mtg.) Council considers proposals
 - February/March LGC application process
 - April 2 (Raleigh) LGC meeting
 - April 10 (Council mtg.) Council considers contracts/financing
 - April/May Award contracts
 - The overall project timeline will remain fluid, with dates subject to change if benchmarks are not met.
- Carolina Water Service (CWS)
 - Southern Pines Water System Acquisition
 - The meeting has been rescheduled for January 14, 2019.
 - Herons Brook Water System Acquisition
 - CWS has indicated that they are not interested in pursuing the water system at this time.
 - Pine Ridge Drive Water Main



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- Punch list items pertaining to asphalt driveways are scheduled for completion the week of January 7, weather permitting. Temperatures must be above 50 degrees to install asphalt.
- CWS will follow-up directly with individual residents as the punch list items are completed.
- Storm Water Management
 - Land Acquisition
 - Property #1 – Appraisal received (see below).
 - Property #2 – Appraisal received (see below).
 - A closed session is scheduled before the regular meeting to review the appraisals and discuss the next course of action.
 - Awaiting a cost proposal from the Village Engineer for the soil borings at the two existing retention ponds on Spearhead Drive and the site of the proposed additional retention pond at Hardee Lane & Spearhead Drive. The objective of the borings is to determine if the existing retention ponds can be made deeper and determine the potential benefits of an additional retention pond.
 - Received notification from the Village Engineer that the draft document calling for more stringent storm water ordinances or regulations will not be ready until later this month. He confirmed that the summary will include the impact that any proposed stricter standard may have.
- Village Events
 - Our most recent newsletter advertised our need for volunteers to assist with Village events. on January 3rd, two informational meetings were held, which were attended by five residents interested in volunteering. We received interest by phone from a couple of additional residents that were unable to attend either meeting.
 - In lieu of having an Activities Coordinator, we will have a Village Event Group. This group will consist of existing and new volunteers that will plan, organize and execute each of our events.



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- In addition to asking our volunteers to recruit additional volunteers, Village staff will continue to solicit volunteers via our newsletters, website, and social media.
- Lakeview Drive Bridge – NO CHANGE
 - The field work for the Site Surveying has been completed. The Village Engineer is working on scheduling the Geotechnical Testing to be completed as soon as possible. A budget amendment will be presented to Council to consider proceeding with the design process once the site survey and geotechnical testing are completed.
- Finance
 - The transition to the new financial system is complete.
 - 2018 W-2's have been generated and distributed to all employees.
- Administrative/Personnel Matters
 - On January 4, Domonic, BobK, Estelle, Public Works staff, and I attended the Celebration of Life for Jack Armstrong.
 - Village Boards (vacancies)
 - Planning & Zoning Board
 - Alternate ETJ Member
 - Board of Adjustment
 - Alternate ETJ Member