



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

February 5, 2021

- Upcoming Events
  - Friday, March 19, Arbor Day (virtual)
- Upcoming Meetings
  - Wednesday, February 10, Village Council Meeting, 6pm
  - Wednesday, February 24, Planning & Zoning, 4:30pm
  - Thursday, February 25, Council Work Session, 2pm
- Capital Project Update
  - Cardinal Lake Dam maintenance/repair
    - Cindy has all the documentation to close out the project and has confirmed there will be funds remaining. The unspent project funds will be returned to the CRMRF, which will be presented to Council as a draft budget amendment at the February work session.
  - Thagard Lake Dam repairs
    - BobK is reviewing a draft proposed plan from the Village Engineer. BobK is working with the Village Engineer to identify the specific materials that would be involved in the project, which will enable BobK to estimate the project material costs.
    - Once BobK completes his review, the Village Engineer will submit the proposed plan to Dam Safety for their consideration and approval. We anticipate this project beginning mid- to late summer this year.
  - Lakeview Drive Bridge
    - The Village Engineer provided the bid advertisement, which was posted on the Village website and will be advertised in the newspaper on February 7<sup>th</sup>. This is the first step in the bid process, followed by:
      - 3/2/21                      Pre-bid meeting
      - 3/23/21                     Bid Opening



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

- Coronavirus Response (COVID-19)
  - Executive Order No. (EO) 189 is in effect through Sunday, February 28, 2021.
- Code Enforcement
  - The following is a summary of code enforcement activities during the month of January.

| <u>Violation</u>    | <u>#</u> |
|---------------------|----------|
| • Property Nuisance | 1        |
| • Trailer           | 4        |
| • Other             | <u>2</u> |
| • TOTAL VIOLATIONS  | 7        |

- Conceptual Master Plan for 10 Hardee Lane
  - The final plan review will be at the February 25 work session with the goal of adopting the conceptual plan at the regular Council meeting on March 10.
  - BobK & I will be meeting with the design professional to begin discussing cost estimates for the various amenities. This information will be presented to Council during the March work session.
- Live Streaming Village Public Meetings
  - Our technical expert has made some adjustments to the system, which we believe will address some of the minor issues we experienced.
  - We have ordered a new cordless microphone to replace the 15-year old microphone, which will improve the ability of staff to communicate through the system during meetings and thus improve the audio quality on the livestream and recording.



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

- Public Works

- Began the parking improvements at 68 Pine Ridge Drive (picture right). The objective of the improvements is to increase the number of parking spaces available and move parked vehicles further from the roadway. BobK anticipates the project being complete early next week.



- Administrative/Personnel Matters

- Cindy & I participated in the Cirillo Workers Compensation Mediation Hearing on February 2<sup>nd</sup>. The hearing was recessed for Cirillo to obtain additional medical documentation. The hearing will reconvene in approximately six (6) weeks on a date/time to be determined.
- BobK requested survey for 64 Lakeview Drive to assist with the stormwater issues on Lakeview Drive.
- Permits issued (2021 season YTD)
  - Boats – 211
  - Golf carts - 103
- Vacant Positions
  - One (1) Public Works Specialist
    - The closing date for applications was Friday, February 5<sup>th</sup>. We received several applications, which we will review next week and proceed with scheduling interviews as soon as possible.
  - One (1) Public Works Crew Leader (effective April 1, 2021)
  - Two (2) Firefighters
    - The two (2) positions have been advertised internally with a selection process planned for February.



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

- Geneser lawsuit ref: Hummingbird Lane Update – the Village Attorney has not received a response from the Cherry attorney on what affect Mr. Cherry's passing will have on the pending appeal.
- Batchelor lawsuit ref: Hummingbird Lane Update – No Change
- The February & March Village Schedule, Event, & Meeting Calendar is attached.



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

This is being provided for informational purposes only. No Council action required.

### Village of Whispering Pines Whispering Pines, NC Budget Transfer #8 for FY 2020-2021

Section 1. To amend the General Fund, the budget is changed as follows:

|                                    | <u>Debit</u>    | <u>Credit</u> |
|------------------------------------|-----------------|---------------|
| 10-220-5730 Printing               | <u>\$ 1,050</u> |               |
| 10-220-7500 Fixed Assets < \$5,000 | 2,284           |               |
| 10-990-9990 Contingency            |                 | \$ 3,334      |

Section 2. This budget transfer will budget funds for the expenditure of printing golf cart stickers and for the installation of the Smarter System audio/visual equipment in the council chambers. It does not change the overall total of the General Fund budget.

Transferred by Rich Lambdin, Village Manager, per authority of the adopted budget ordinance for FY 2020-2021.