



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT - MONTHLY

February 13, 2019

- Upcoming Events
  - ShamRock N Roll Road Race, Saturday, March 16
  - Easter Egg Hunt, Saturday, April 6, 10:00 a.m. - noon
- Spring Valley Dam Spillway/Fire Station Renovation Projects
  - The procurement timeline for both projects is listed below.
    - January 29 Requests for proposal for financing
      - RFPs sent to six (6) lending institutions
    - February 11 Deadline for financing proposals
    - February 13 Regular Council meeting
      - Council to consider financing proposals
      - Council to consider submitting application for financing to LGC
    - February/March LGC application process
    - April 2 (Raleigh) LGC meeting
    - April 10 (Council mtg.) Council considers contracts/financing
    - April/May Award contracts
    - The overall project timeline will remain fluid, with dates subject to change if benchmarks are not met.
  - A hard copy of the Spring Valley Spillway Rehabilitation plans and the bid submission from the bidder are available for review at Village Hall.
- Carolina Water Service (CWS)
  - Southern Pines (SP) Water System Acquisition – NO CHANGE
    - The SP Town Manager is exploring the concept with the objective of identifying a cost proposal for CWS to consider.
  - Pine Ridge Drive Water Main
    - The punch list items involving driveways and right-of-way repairs have been completed by the new contractor, except 3 driveways still need to be sealed.



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- Storm Water Management
  - Land Acquisition
    - Property #1 – Village Attorney is preparing a Resolution for Council to consider at the regular February council meeting, which would authorize the Village Attorney to proceed with the eminent domain process.
    - Property #2 – Moving forward with offer to purchase property as discussed in closed session.
      - 1/16/19 - Offer letter mailed. No response.
      - 2/1/19 – Email and voice mail follow-up. No response.
      - 2/6/19 – Voice mail follow-up. No response.
    - Property #3 – Moving forward with appraisal as discussed in closed session. The appraiser has provided a tentative completion date of February 18.
    - Property #4 – The attorney representing the property owner has replied to the Village Attorney with additional information. Therefore, I propose a closed session after the regular Council meeting.
  - The recommendation from the Village Engineer regarding modifications to the two existing retention ponds on Spearhead Drive and the site of the proposed additional retention pond will be provided to Council at the work session scheduled for March 5. The Village Engineer will attend the regular Council meeting on March 13 to answer any questions on the recommendation(s).
- Village Events
  - The Spring concert is still a work in progress with a tentative date of May 18 or June 1, contingent upon band availability.
- Muckraker
  - The outboard motor was repaired and remounted.
  - Removed a very large tree with full stump from Thagard Lake. It is believed to be the last one remaining from the hurricane.



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- 2/5/19 staffing – 5 muckrakers & 1 PW employee
  - Took delivery of the telescopic boom (pictured right) attachment for the bobcat. Early testing has provided positive results. Mounting of boom planned for 2/9/19.
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- A white Bobcat skid steer loader with a black telescopic boom attachment, parked on a paved surface next to a grassy area with trees in the background.
- Fire Rescue Department
    - Completed the fire zone changes that incorporate the new Southern Pines fire station (Station 82) into our dispatch assignments. Fire zones are geographic areas within a fire district. Each fire zone has a specific dispatch sequence that ensures the closest resource types are dispatched based on the type of emergency incident.
      - The changes were submitted to Moore County Public Safety on February 6 and they will begin the process of entering the information into the computer aided dispatch system.
      - The fire district and fire zone changes will not become effective until the new station opens, which is currently projected to occur around mid-May.
  - Finance
    - Cindy (Finance) has uploaded the new financial software and provided training to Tim Dziok (Fire Department) and Lisa Weaver (Police Department) on the process of requisition/purchase order entry.
  - Lakeview Drive Bridge
    - The field work for the Site Surveying and geotechnical testing has been completed. The Village Engineer is prepared to move forward with the design and engineering necessary to move this project forward. A budget amendment will be presented at the regular February Council meeting to consider proceeding with the design and engineering process.
  - Recycling



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- BobK and I conducted a conference call with the vendor that is handling glass recycling for Moore County. He provided information that BobK and I are assessing in order to develop a plan for consideration that would result in removing glass from our recycling.
- Recycling tipping fees for the month of December (first month at the new rate of \$100/ton) totaled \$3,814, which is pretty close to our projection of \$4,000. We will continue to monitor as we develop proposed changes.
- Additional information will be presented to Council during the scheduled work session on March 5.
- ShamRock 'N Roll Road Race
  - Saturday, March 16
  - Jason (Police Sgt. Graham) and I met with the race organizer to review and plan for the event.
  - The race routes and starting times are the same as previous years.
  - Publication and notification of the event and road closures will be done proactively by all means available.
- Fire Rescue & Police Department
  - On Thursday, the Police & Fire Rescue Department responded to a report of two (2) missing 4-year old children in Newberry Ridge (Banning Drive & Vayland Court). After about a 15-minute search, both children were located in the Summerfield subdivision. The children were uninjured and returned to their parent/guardian.
- Administrative/Personnel Matters
  - Vacant Council Seat
    - Candidate responses were forwarded to Council on January 29.
    - The Special Meeting to interview candidates scheduled for February 1<sup>st</sup> was postponed to a date/time to be determined.



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- There are now five (5) candidates to fill the vacant seat. Four (4) individuals that originally expressed interest have since withdrawn their name from consideration.
- Village Boards (vacancies)
  - Planning & Zoning Board
    - Alternate ETJ Member
  - Board of Adjustment
    - Alternate ETJ Member