



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT – MONTHLY

August 6, 2021

- Upcoming Holidays/Events
  - September 6, Labor Day, Village Hall Closed
  - October 2, Fall Concert & Fireworks, 6:30pm – 8:30pm
    - Food trucks, beer, wine, and video game truck
  - October 9, Fire Rescue Open House, 10am-2pm
  - October 22-24, Community-wide yard sale
  - October 30, Community CPR Training, 9am
  - October 30, Halloween Games & Walk-thru, 5pm-9pm
- Upcoming Meetings
  - Wednesday, August 11, Council Meeting, 6pm
  - Wednesday, August 25, Planning & Zoning, 4:30pm
  - Thursday, August 26, Council Work Session, 2pm
- Capital Project Update
  - Thagard Dam Repair Maintenance – NO CHANGE
    - I received an update from the Village Engineer on April 15 that we are number 5 in the que for review.
  - Lakeview Drive Bridge
    - Budget Amendment #3, which included Change Order #1, construction administration (Village Engineer), and professional services (Village Attorney for contract review), for the total amount of \$57,415, is on the agenda for Council consideration.
    - Phone conversation with the Village Engineer regarding the details for Task Order #10 in the amount of \$32,000 for construction administration. Confirmed the estimated hours and rates for engineers for the each of the services described in the Task Order. Based on the estimates, the total cost for construction administration should be less than the \$32K allocated in budget amendment #3.



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- BobK is coordinating communications between the general contractor and Carolina Water Service (CWS) with regards to the capping of the existing water lines and shut-off installation.
- Tentative start date remains the end of August.
- 10 Hardee Lane Park – NO CHANGE
  - Surveying, design development, and permitting for Phase 1 is underway by our consultants (KJD & LKC).
  - The timeline for completion of the design, engineering, and permitting is January 2022.
- Code Enforcement
  - The following is a summary of code enforcement activities for the month of July.

<u>Violation</u>	<u>#</u>
• Basketball goal	3
• Boat	3
• Debris	3
• Lights	1
• Pool	2
• Trailer	14
• Travel Trailer	3
• Yard Nuisance	6
• Other	<u>10</u>
• TOTAL VIOLATIONS	45

- In addition to the new activities, there are sixteen (16) open violations that are in various stages of corrective action.
- Carolina Water Service (CWS)
  - Utility Easement (1320 Rays Bridge Road) - Provided an invoice to CWS for the cost to complete the landscaping and parking lot upgrades associated with the water infiltration building. Still awaiting the utility easement from



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CWS, which will be forwarded to the Village Attorney for legal sufficiency review before execution.

- Linda completed the process with Moore County GIS to have the address of 1300 Rays Bridge Road assigned to the building for emergency response purposes.
- Public Works
  - The 3<sup>rd</sup> and final lake spraying is scheduled for Monday, August 16, weather permitting. Postcard notifications were mailed on August 5<sup>th</sup>.
  - Bulky item pick-up
    - August 2 – 21 pick-ups completed
    - August 9 – to be determined
    - August 16 – to be determined
- American Rescue Plan (ARP)
  - Staff will continue to provide updates as additional information becomes available.
- Administrative/Personnel Matters
  - Budget Transfer #1 (attached) is for information only.
  - Jason, BobK & I had a follow-up meeting with the vendor regarding security camera installation and providing internet in our parks. We anticipate having more information at our next work session.
  - Cindy met with DavidZ (First Bank) to discuss refinancing options. We'll brief Council during a work session when more information becomes available.
  - Permits issued (2021 season YTD)
    - Boats – 1010
    - Golf carts – 226
  - Committee Vacancies
    - Tree Board – NO CHANGE
      - Chairman (2-year term) position available for appointment in September.



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- Planning and Zoning Board – NO CHANGE
  - Village member (3-year term) position available for appointment in September.
- Vacant Positions
  - Public Works
    - One (1) Public Works Specialist
- 129 Lakeview Drive – Linda notified the Village Attorney to proceed with filing the Order of Abatement with the Court, per Council consensus during the July work session.
- Geneser lawsuit ref: Hummingbird Lane Update – NO CHANGE
- Batchelor lawsuit ref: Hummingbird Lane Update – scheduled for Superior Court on August 9.
- Cirillo Employment Claim – NO CHANGE
- The August & September Village Schedule, Event, & Meeting Calendar is attached.



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This is being provided for informational purposes only. No Council action required.

### Village of Whispering Pines Whispering Pines, NC Budget Transfer #1 for FY 2021-2022

Section 1. To amend the General Fund, the budget is to be changed as follows:

		<u>Debit</u>	<u>Credit</u>
10-410-5901	R&M: Village Hall	\$ 1,200.	
10-410-5905	R&M: Police Station	1,000.	
10-410-5906	R&M: Fire Rescue Station	4,078.	
10-220-5800	Miscellaneous – Village Hall		\$ 1,200.
10-310-5905	R&M: Police Station		695.
10-320-5906	R&M: Fire Rescue Station		4,383.
		<u>\$ 6,278.</u>	<u>\$ 6,278.</u>

Section 2. This transfer will move budgeted funds from various departments to the Public Buildings Department (410). It will allow the Public Works Department to oversee and facilitate building maintenance (including but not limited to: pest control, generator maintenance, bay/garage door maintenance, and HVAC maintenance) of all Village buildings. It does not change the overall total of the General Fund Budget.

Transferred by Rich Lambdin, Village Manager, per authority of adopted budget ordinance for FY 2021-2022.

August 6, 2021