



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

February 14, 2018

- Police Station Renovation
 - Domonic will complete the roof component of the dog shelter within the next couple weeks, as weather permits, to ensure it is in compliance with our ordinance.
 - Pay Application #10 was approved, leaving only retainage of \$6,000. The final payment for the retainage will be contingent upon the punch list being complete, receiving our O&M manuals warranty documentation.
 - The architect issued a Certificate of Substantial Completion to Thames, which included the punch list. The deadline for Thames to complete the items on the punch list is February 23, 2018. If punch list items are not completed by the deadline, we reserve the right to utilize the retainage to contract a vendor of our choosing to complete the work.
 - In assessing the quality of the concrete garage floor workmanship, the architect determined it was unacceptable. In lieu of adding this issue to the punch list and have Thames attempt to strip the floor, grind down the concrete and reseal the floor, we accepted a credit in the amount \$1,250.
 - We will use the \$1,250 credit to contract a floor vendor of our choosing to correct this issue, which will include the installation of an epoxy floor service.
 - The cost of the floor repair and epoxy installation will be \$3,000, with the \$1,750 difference in cost being covered from our project contingency.
 - This scope of work is tentatively scheduled the week of February 12.
 - A ribbon cutting/open house is being considered for the 2nd half of April.
- Upcoming Events
 - March 10 – ShamRock N Roll Road Race
 - March 24 – Easter Egg Hunt at Community Building
 - May 19 (tentative upon band availability) – Spring Concert



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- Spring Valley Dam Project
 - Bill Roark (Engineer) will be at the regular Council meeting on February 14 to provide an overview of the entire project and answer any questions. The goal is to resolve any concerns with the plans so we can move forward with the procurement process as quickly as possible.
 - Still waiting on any feedback from the State on the Water Management Plan, which was the last item needed to obtain the permit from the State.
- Lakeview Drive Property
 - Contingent upon Council approval, we anticipate being able to complete closing within 30 days.
- Public Works
 - Summerfield Playground
 - Public Works will begin construction in the near future as weather and time permit.
 - Storm water management improvements completed along S. Lakeshore Drive.
- Fire & Police Station Parking Lot & Storm Water Improvements
 - Initial grading is complete. The recent and forecasted rain will allow BobK and the contractor to assess the grading to ensure it is managing the storm water effectively. Regrading will be completed as necessary.
 - Asphalt installation will likely occur in March once the final grading is complete and the temperature rises. Total project completion is anticipated by the beginning of April.
- Website Re-design
 - Admin staff will be reviewing existing content for accuracy and website functionality. Our target date to launch the new website is March 2.
- Administrative/Personnel Matters



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- During the month of February, employees are completing OSHA approved Slips, Trips and Fall training via the Target Solutions web-based training program.
- Cindy attended the NC Local Government Investment Association Conference in Pinehurst on February 5 & 6, 2017.
- Board Vacancies
 - Board of Adjustment
 - Alternate Member
 - Alternate Member from ETJ
 - Planning & Zoning
 - Alternate Member from ETJ
 - Lakes & Watershed Board
 - Cardinal Lake Representative
 - Member-at-Large