



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

November 3, 2017

- Police Station Renovation (contract completion date is November 10, 2017)
 - Progress meeting to assess project in relation to “substantial completion” is scheduled for November 9.
 - GC will be notified that lien releases from all subcontractors will be required prior to releasing retainage (Final payment).
 - This week the following work was completed:
 - Cabinet installation completed
 - Ceiling tile installation completed
 - Flooring installation 50% complete
 - Painting 75% complete
 - Electrical work 95% complete
 - Next week the following work is scheduled:
 - Pergola installation
 - Flooring & painting to be completed next week
 - Glass block window installation
 - Garage door motor installation
 - Exterior brick & building washing & general clean-up
- Upcoming Events
 - November 10 – Village Hall closed in observance of Veterans Day
 - November 23 & 24 – Village Hall will be closed for Thanksgiving
 - No recycling on Thursday
 - December 3 – Fire Rescue Santa Parade through Village, 1pm
 - December 3 – Christmas Tree Lighting @ Police Station, 5pm
 - December 5 & 6 – Christmas Boat Rides @ Spring Valley
 - December 21 – Village Employee Christmas Party @ Whispering Woods, 12
 - December 25 – Christmas, Village Hall closed
 - December 26 – Holiday, Village Hall closed



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- Land Acquisition
 - Seller has signed the proposed purchase contract for the Lakeview Drive property. This will be an agenda item for Council to consider at the regular November meeting.
- Public Works
 - Relocated & repaired split rail fence in rear of police & fire stations.
 - Repair of Cardinal middle pond outlet structure complete
 - Tree Removal
 - Rear of fire station (additional parking) – COMPLETED
 - Lakeview Drive Park (improve parking) – awaiting woodpecker study
 - Spring Valley Park (diseased) – waiting on contractor
 - Country Club Blvd. (lightning damage) – waiting on contractor
- Police Department
 - With a recent number of thefts from unlocked vehicles, the Police Department is urging residents to lock their vehicles.
- Pine Lake Water Level
 - At this time, Pine Lake is still down 8” inches below the spillway; therefore, our “Declaration” for a voluntary reduction in lake irrigation remains in place.
 - BobK is monitoring the water level and utilizing our pumps when practical to manage the Pine Lake water level.
- Administrative/Personnel Matters
 - I will be out of town on November 5 & 6. I'll be available by phone & email.
 - Domonic attending FBI Command College in Blowing Rock, NC on November 5 through 8.
 - Linda was reappointed by the NC Secretary of State as A Notary Public through November 2021.
 - Cindy completed the Budgeting in Local Government course at the UNC School of Government in Chapel Hill on October 31 through November 3.



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- The Village hosted the Halloween Party at the Community Building on October 31, which was well attended.
- Board Vacancies
 - Board of Adjustment
 - Alternate Member
 - Alternate Member from ETJ
 - Planning & Zoning – Alternate Member from ETJ
 - Lakes & Watershed Board
 - Cardinal Lake Representative
 - Member-at-Large