

**Village of Whispering Pines  
Special Use Application – Home Occupation**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner Name (if different from applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

**If applicant is not the property owner, notarized documentation from the owner authorizing the filing of the application is required.**

Business Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Description of how business will be conducted in the home: \_\_\_\_\_

Number of people to be involved in the business: \_\_\_\_\_ Number of visitors per week: \_\_\_\_\_

Maximum number of vehicles expected at any one time: \_\_\_\_\_

Percentage of home devoted to business: \_\_\_\_\_ Business vehicle: \_\_\_\_\_

How will business be advertised or marketed: \_\_\_\_\_

Attach additional pages if needed.

The Whispering Pines Land Development Ordinance defines a home occupation as follows:

***HOME OCCUPATION:*** *An occupation or profession that involves the rendering of a service in exchange for monetary fees or other remuneration, is conducted wholly within a dwelling unit by a member of the family residing therein, and is clearly incidental and secondary to the use of the dwelling unit for residential purposes. Home occupation shall not include guesthouses, day care centers, or day care homes.*

Additional special requirements from the Land Development Ordinance are attached.

I have read and understand the definition of 'Home Occupation' as stated above. If approved, I agree to comply with all limitations listed above in addition to conditions imposed by the Village Council. Any violation to these conditions shall result in the revocation of this Home Occupation permit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **SR 9 Home Occupation**

---

A home occupation shall be permitted as an accessory use to any dwelling unit, provided that:

- A. The principal person or persons providing the business or service resides in the dwelling on the premises;
- B. The area used for the business or service is contained in the dwelling and does not exceed twenty percent (20%) of the combined floor area of the structure;
- C. There are no advertising devices on the property, or other signs of the home occupation, which are visible from outside the dwelling;
- D. The property contains no outdoor display or storage of goods or services which are associated with the home occupation;
- E. The home occupation causes no change in the external appearance of the existing buildings and structures on the property;
- F. No additional parking area other than driveways are allowed;
- G. Wholesale or retail sales of goods do not occur on the premises;
- H. The home occupation employs no one who does not reside on the premises;
- I. The home occupation does not create any additional traffic or parking congestion, noise, vibration, odor, glare, fumes, or electrical or communications interference which can be detected by the normal senses off the premises, including visual or audible interference with radio or television reception;
- J. Only vehicles used primarily as passenger vehicles (e.g. automobiles, non-commercial vans, and non-commercial trucks) shall be permitted in connection with the home occupation.