

**THE VILLAGE OF WHISPERING PINES
DRIVEWAY APPLICATION / PERMIT**

**10 Pine Ridge Drive
Whispering Pines, NC 28327
910-949-3141 ext. 10**

for Village use only	not valid without red stamp
___ Approved _____, 20___ Permit # _____	

Zoning Administrator	

Date _____
Property Address: _____ LRK: _____
Property Owner: _____ Phone: _____
Contractor: _____ Phone: _____
Contractor Address: _____
Email Address: _____

New _____ or Repair/Replacement _____
Surface Material* _____
Apron material if different from driveway _____

(a 15 foot solid surface apron is required from street onto the lot)

Driveway width in feet: Nominal* (10ft min, 18ft max) _____
Flare (3ft max each side) _____
Distance from adjacent property (3ft min) _____

Drainage grate and / or culvert, minimum of 12 inches, required except where angle diverts all water flow away from street. Grate and / or culvert required: Yes _____ No _____ Size _____

The requirement for and the placement of a drainage grate and / or culvert will be determined by the Public Works Director, Bob Kissinger 910-237-1997

PW Director comments: _____

Driveways connecting to a State maintained road are required to obtain a permit from NC Department of Transportation. Submission of an approved permit from NCDOT is required.

Application must include a drawing showing dimensions, materials, and locations.

Owner: _____ Contractor: _____

1. All driveways and other openings onto roadways are to be located so that vehicles entering and leaving can do so without posing a danger to themselves, pedestrians and approaching traffic.
2. Driveway connections onto roadways shall be constructed in a manner to minimize the amount of storm water run-off onto roadway and neighboring property. The maintenance of driveways located in or on the right-of-way shall be the responsibility of the property owner.
3. A development permit will not be issued until the Administrator has approved the driveway location and type of construction for single family and duplex residences, and the Village Council has approved the driveway location and type of construction for all other developments. Driveways connecting to streets maintained by the North Carolina Department of Transportation (NCDOT Subdivision) shall require a driveway permit from NCDOT Subdivision prior to receiving a development permit from the Administrator. Any change in contour, location, or type of construction will require a development permit.
4. In all residential zoning districts, a driveway may service only one Lot except in the RM District where one driveway may serve multiple Lots with approval of the site plan. A single family residential Lot may have only two entry points on a public street, except to the garage if it is located on a second street.
5. A driveway permit is required prior to the issuance of a building permit for new construction, additions, or changes in use.
6. Parking areas that are directly connected to a driveway or directly to a public street will require a permit.
7. Design Requirements
 - A. Driveway material may consist of gravel, asphalt, concrete or brick. Gravel driveways must include an asphalt or concrete apron that covers the entire public right of way. Driveways for non-residential uses must be asphalt or concrete.
 - B. Where the roadside ditch allows it, a culvert made of materials approved by the Public Works Director, with a minimum inside diameter of twelve (12) inches, must be installed at the end of the driveway. The culvert must be placed so that the pipe allows unimpeded flow of water in the ditch. No structures or plants may be placed in the ditch. The culvert alignment shall be approved by the Public Works Director to ensure the flow of water through the culvert. In order to minimize the flow of water run off to the street, the paved apron, or the end of a completely paved driveway, must include
 - a. Drainage grating of sufficient size and proper design to "catch" water flowing down the driveway, in either direction and divert it into the roadside ditch. The grating shall be fabricated of material with strength sufficient to withstand the passage of vehicular traffic. The grating structure shall have a width of at least eighty percent (80%) of the driveway width. It shall have openings for water flow amounting to at least fifty (50) square inches for every one (1) foot of driveway width; or
 - b. The paved apron or driveway end must be sufficiently sloped or angled to directly divert all water flow into the ditch and not allow water flow onto the street.
 - C. Driveways must be a minimum of ten (10) feet and a maximum of eighteen (18) feet in width.
 - D. Driveways must not be closer than three (3) feet to the side property line.
 - E. The driveway end may flare out where it joins the roadway pavement. However, the greatest width of the flare may not exceed the nominal driveway width (as specified hereinabove) by more than three (3) feet on each side.
 - F. For any driveway, a sight triangle measuring ten feet from the pavement and extending 70 feet from the edge of each side of the driveway shall be required; excluding mailbox placement.

* Applying sealer to a paved driveway or placing a new layer of gravel on an unpaved driveway is not considered as rebuilding.